

# > OFX Online AGM Guide

**Annual General Meeting** 

Thursday 3 August 2023 – 2:00pm

OFX Group Limited (ABN 12 165 602 273)

### OFX is hosting its 2023 Annual General Meeting in hybrid format

You are invited to attend virtually via Zoom and below details the step by step instructions to register and join.

#### Step 1: Register to attend the AGM

https://ofx.zoom.us/webinar/register/WN\_vT4uCJXzTeqjWos4L1JSEg

Anyone can join OFX's Annual General Meeting (AGM) however only Shareholders and Proxyholders are able to vote or ask questions.

If you are a Shareholder or a Proxyholder, please ensure that you enter your shareholder number or proxy code (provided by LINK Market Services) on the registration page. If you do not, you will NOT be able to ask questions.

After registering, you will receive an email with details of how to join the AGM, including your own unique joining link. If you do not receive an email, please complete the registration form again.

Contact agm@ofx.com for support.

OFX's An	OFX's Annual General Meeting 2023			
Date & Time	Aug 3, 2023 02:00 PM in Canberra, Melbourne, Sydney			
)escription	OFX's Annual General Meeting 2023			
Vebinar Regi	stration			
irst Name*	Last Name*			
First Name	Last Name			
Email Address*				
join@company	.com			
Organization				
Your organizat	ion			
Shareholder Nu	mber(s) - please separate by comma or leave blank for visitor			
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#### Step 2: Download and install the Zoom App

If you already have Zoom installed on your device, you can skip this step.

Visit: https://zoom.us/download on any device; OR

Search: Zoom Client Meetings in

- any browser
- iOS App Store or
- Google Play Store

If you are unable to install Zoom App on your device, you can join the AGM by telephone by dialing into the meeting using the dial in details listed in your registration email.



#### Step 3: Access your invitation email

Following registration, you will receive an invitation email that will include all the details you need to join OFX's Annual General Meeting:

- Date: 3 August 2023
- Time: 2:00PM AEST
- Link to join
- Call numbers for audio if required

#### What to do if you don't receive your invitation email

If you don't receive your invitation email, please complete the registration process again.

Contact <a href="mailto:agm@ofx.com">agm@ofx.com</a> for support.

#### Step 4: Test your Zoom App prior to the AGM

The AGM is scheduled to commence at 2:00pm on 3 August 2023. You can test your Zoom App by clicking on the link in your invitation email, shown to the right in the green box OR by launching Zoom directly on your device.

For technical issues, please visit the Zoom Help Centre.

If you are unable to resolve your issue via the Zoom Help Centre, please email <u>agm@ofx.com</u> and provide details of the issue so that we can assist.

## Step 5: Join the AGM on Thursday 3 August 2023 prior to 2:00 PM

Join the AGM by clicking on the link in your invitation email.

You will receive a reminder email with details of the AGM including details on how to join 1 day before the AGM.

We recommend you join the AGM at least 10 minutes before commencement, to ensure that you are able to connect and resolve any potential technical issues.

Support for connectivity will not be provided after the commencement of the AGM. If you are unable to join via Zoom, please refer to your invitation email which has dial-in numbers to enable you to join by telephone.



*:	Auckland, New Zealand	Thu, 3 Aug 2023	4:00 pm
*	Sydney, Australia AEST (UTC +10) 2 hour(s) behind	Thu, 3 Aug 2023	2:00 pm
*	Hong Kong, Hong Kong HKT.(UTC +8) 4 hour(s) behind	Thu, 3 Aug 2023	12:00 noon
X	London, United Kingdom * BST_(UTC +1) 11 hour(s) behind	Thu, 3 Aug 2023	5:00 am
÷	Toronto, Canada * EDT (UTC -4) 16 hour(s) behind	Thu, 3 Aug 2023	12:00 midn
٠	Edmonton, Canada * MDT.(UTC_6) 18 hour(s) behind	Wed, 2 Aug 2023	10:00 pm
	San Francisco, CA, USA * PDT_(UTC -7) 19 hour(s) behind	Wed, 2 Aug 2023	9:00 pm

#### What to do if you have problems joining the AGM

- 1. Try restarting your Zoom App.
- 2. Revisit your invitation email and ensure you are selecting the correct link to join.
- 3. Try another device such as your smartphone. Zoom works on both iPhone and Android devices
  - Apple visit the App Store
  - Android visit the Google Play Store
- 4. Dial into the AGM by phone on the global phone numbers provided in your invitation email.
- 5. Contact the OFX team on +61 2 8667 9160 only limited support can be provided once the AGM commences.

Shareholders or Proxyholders who have provided their shareholder number or proxy code when registering can ask questions during the AGM. Questions from attendees who have not provided their shareholder or proxy details will not be answered.

You can submit a question to the management/board online by typing it in the Q&A box at any time during the AGM, or you can ask a question verbally during the AGM.

#### Not all questions are guaranteed to be answered during the AGM, but we will do our best to address your concerns.

# Step 1: Select the Q&A Button from the bottom menu bar

Ç Chat	🕛 Raise Hand	Q&A	Leave Meeting

Navigate to the lowest section of your Zoom window and the bottom menu bar will appear.

Click on the Q&A button, shown to the right by the green box.

Step 2: Enter your full name, your shareholder number or proxy code and indicate if you will:	Question and Answer – — X All questions (1) My questions (1)
<ul> <li>type your question into the Q&amp;A box; or</li> <li>ask your question verbally.</li> </ul>	You 08:50 PM My name is Sam Smith, my shareholder number is #12345678, I'd like to as a question verbally please.
As only shareholders and proxyholders can ask questions, your name and shareholder number or proxy code must be validated before your question can be asked.	My question is
	Send anonymously     Cancel Send

#### Step 3a: Type in your question

If you would like to submit your question online, please type in your question in the Q&A box and click send.

My question is	
Send anonymously	Cancel

#### Step 3b: Ask your question verbally during the AGM

If you would like to ask your question verbally during the AGM, at the appropriate time, the moderator will indicate directly to you

via the Q&A Box that you can ask your question and your microphone will be turned on enabling you to ask your question.

If your question can not be heard, the moderator will ask you to type your question into the Q&A box and the moderator will ask the question on your behalf.

### Voting during the Annual General Meeting

For registered Shareholders or Proxyholders who have not already voted, see below for how to vote

Shareholders or Proxyholders who have not previously voted are able to cast their vote at any time between the start of voting and the closure of voting as announced by the Chair during the AGM.

Please ensure you have provided your Shareholder number or Proxy code when registering your attendance otherwise your vote will not be valid. You will cast your vote on the voting card via the Zoom Poll.

If you have already voted using the Voting/Proxy form prior to the meeting and then vote again using the voting card during the meeting, your prior vote will not be valid.

#### Step 1: Complete the voting card

During the meeting, the Chair will indicate that the voting is open and the voting card will be shown.

The voting card can be repositioned on your screen.

There are 5 items to be voted on by shareholders at the AGM (as set out in the Notice of Meeting). In order to submit your voting card you must select one of the following options for each item:

- For
- Against
- Abstain

Please use the scroll bar on the right-hand side of the voting card to view and respond to all items on the voting card.

#### Step 2: Submit your vote

After completing all items in the vote, please click the Submit button at the bottom of the voting card.

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OFX Annual General Meeting - Shareholder & Proxy				
2. Item 2:	Re-election of Mr Grant Murdoch			
O For				
Against				
O Abstain				
3. Item 3:	Remuneration Report			
O For				
Against				
O Abstain				

O For		
Against		
O Abstain		
	Submit	

#### What to do if you have any issues joining the AGM

For any issues, please contact <u>agm@ofx.com</u> and a member of the OFX team will be in contact.

For urgent issues occuring on the day of the meeting, pleae call +61 2 8667 9160.

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